

**IEEE Engineering in Medicine and Biology Society (EMBS)
Hong Kong Chapter
6th Executive Committee Meeting
11 September 2007, 6:30 PM - 8:00 PM
Room 01, LG2, 80 Tat Chee Avenue**

M I N U T E

1. Call to Order/Roll Call (Paul)

ExCom Attendees: Carmen Poon, Edmund Lam, Fei Chen, Heather Ma, Kevin Hung, Paul Cheung, Xiaofei Teng

Apologies: Bryan So, Max Meng, William Hau

Paul called the meeting to order at 6:40pm.

2. Approval of the Agenda (Paul)

Fei proposed an additional item: Update on Chapter's website. The agenda was approved unanimously.

3. Approval of the Meeting Minute of May 22, 2007 (Paul)

Edmund noticed a typo to be corrected in Item 9. The minute was approved unanimously.

4. Report on Technical Visit to Prince of Wales Hospital on Jun 9, 2007 (Bryan)

Heather reported that staff from the hospital gave presentations on the basics of imaging modalities, and on the latest advancements. Participants also had guided tour in the Department of Clinical Oncology and the Department of Diagnostic Radiology & Organ Imaging. The group was shown around clinics of CT scanner, PET-CT scanner, MRI scanner, Direct and Computed Radiography scanners, and Cardiac Catherization Laboratory. 30 people participated.

5. Report on Seminars held on Jul 20 & 30, 2007 (Paul / Edmund)

A seminar entitled "Scanning Holographic Microscopy for Three-Dimensional Imaging" was given by Dr. Ting-Chung Poon (Bradley Department of Electrical and Computer Engineering, Virginia Polytechnic Institute and State University) at HKU on Jul 20, 2007. 30 people attended. The event was jointly sponsored by IEEE-EMBS HK Chapter and Department of EEE, HKU.

Another seminar entitled "Predicting Neurological Outcomes Using MRI Biomarkers of CSN White Matter Injury: from Mouse to Human" was given by Dr. Sheng-Kwei "Victor" Song (Department of Radiology, Washington

University School of Medicine) at HKU on Jul 30, 2007. 30 people attended. The event was jointly sponsored by IEEE-EMBS HK Chapter; Department of EEE, HKU; Biomedical Engineering SRT, HKU; and Laboratory of Biomedical Imaging and Signal Processing (BISP Lab), HKU.

6. Update on Poster Roadshow with HKIE (Bryan / Edmund)

The poster did not materialize due to lack of manpower. The Chapter will not be participating in the event.

7. Report on US\$100 incentive from EMBS (Paul / Edmund)

In 2007, EMBS instituted an incentive program for member recruitment by EMBS Chapters. For every new 10 members, the Society would pledge US\$100.

Since the number of EMBS members in the HK Section increased from 28 to 47 in the period between Oct 2006 and Jul 2007, the HK Chapter will receive US\$100 incentive fund. A check will be delivered to the Section's treasurer.

8. Invitation as Supporting Organization for HKIE Biomedical Seminar on Oct 5 (Bryan / Paul)

The Chapter has been invited as a supporting organization for a free CPD seminar "Technological Advancement in Minimally Invasive Surgery for Engineers in Biomedical, Optical and Related Engineering", which will be held at CUHK Jockey Club Minimally Invasive Surgical Skills Centre, Prince of Wales Hospital on Oct 5, 2007. The event is jointly organized by Biomedical Division of HKIE, Electronic Division of HKIE, International Society for Optical Engineering (SPIE) Hong Kong Chapter, and HKPC.

The invitation was accepted unanimously.

9. Update on contacting CUHK EMBS Student Club (Fei)

Fei reported that the Student Club had been busy and did not have any activity during the summer. Paul suggested continuing to liaise with them. Fei will follow up.

10. Report on Responses from Distinguished Lecturers (Xiaofei / Paul)

Paul reported that he had not received more response from any distinguished lecturer. He emphasized that the Chapter should organize a distinguished lecture if any of the lecturers will pass by HK.

11. Report on IEEE Hong Kong Technology and Education Training Program 2007 (Kevin)

Kevin reported that the program was cancelled due to lack of registration, lack of manpower, and the fact that promotion started late.

12. Discuss Ideas on Upcoming Programs (All)

Paul suggested that, as AGM is approaching, the Chapter should start thinking about next term's ExCom roster. A new chairman should be sought, as Paul had agreed to serve for only one term in order to help set up the Chapter. He also suggested that the next chairman should serve for two years.

Paul proposed to invite ExCom candidates from the industry and other universities, including PolyU, CityU, and HKUST. He will be approaching individuals who may be interested in joining. Paul also mentioned that there are bylaw requirements regarding announcement / call for nominations. Kevin suggested inviting representatives from EMSD and HA.

Edmund brought up the issue about the possibility of joint chapter in the future. Paul commented that it is a favorable direction in the long run, and would welcome any suggestion about which chapter to be part of.

13. A.O.B.

Update of Chapter's Website

Fei reported on the following three additions:

- Information and photos of the technical visit on Jun 9, 2007
- Information and photos of the seminar held on Jul 20, 2007
- Information of the seminar held on July 30, 2007

14. Next Meeting

The next meeting will be the Chapter's last meeting before AGM.

Venue: 2/F Conference Room 2, HKPC

Time: 6:30pm – 8:00pm, Nov 13, 2007 (TUE) (tentative)

15. Adjournment

The meeting was adjourned at 7:25pm.