

**IEEE Engineering in Medicine and Biology Society (EMBS)  
Hong Kong Chapter  
5<sup>th</sup> Executive Committee Meeting  
22 May 2007, 6:30 PM - 8:00 PM  
2/F Conference Room, HKPC**

**M I N U T E**

**1. Call to Order/Roll Call (Paul)**

ExCom Attendees: Bryan So, Carmen Poon, Edmund Lam, Fei Chen, Heather Ma, Kevin Hung, Paul Cheung

Apologies: Max Meng, William Hau, Xiaofei Teng

Paul called the meeting to order at 6:40pm.

**2. Approval of the Agenda (Paul)**

The agenda was approved unanimously.

**3. Approval of the Meeting Minute of March 13, 2007 (Paul)**

The minute was approved unanimously.

**4. Report on Seminars held on Mar 19 & 30, 2007 (Paul / Edmund)**

A seminar entitled "Internal Model Adaptive Control in Neuroscience and Engineering" was given by Dr. Chi-Sang Poon (Harvard MIT Division of Health Sciences & Technology) at HKU on Mar 19, 2007. 30 people attended.

Another seminar entitled "Biomedical Engineering Research – Past, Present and Future" was given by Dr. Richard Gowen (IEEE Foundation) at HKU on Mar 30, 2007. 25 people attended.

The two events were jointly sponsored by IEEE-EMBS HK Chapter, Department of EEE, HKU; and Biomedical Engineering Research Centre, HKU.

Paul suggested having other institutions to involve in future joint seminars.

**5. Report on the HK Section meeting held on May 9, 2007 (Paul)**

Paul reported that not much from the Section meeting required discussion at the Chapter meeting. He also encouraged others to join upcoming Section meetings.

The IEEE Hong Kong Section is organizing a 5D4N training program, entitled "IEEE Hong Kong Technology and Education Training Program

2007", for secondary school students. To be held in Jinan University in August, the program aims is to promote IEEE to Hong Kong students. The Chapter ExCom approved to disclose the Chapter's name as one of the co-organizers, since Kevin and Paul are serving as the program's organizing committee and advisor, respectively.

#### **6. Update on the joint HKIE / IEEE-EMBS technical visit to be held on Jun 9, 2007 (Bryan)**

Bryan reported that more than 30 people have registered for the technical visit. An announcement will be made in the upcoming Section newsletter. Kevin will pass to Bryan the contact information of Jerome Liu, the Section's Newsletter editor.

#### **7. Report on Sponsorship from Local Industries (Bryan)**

Bryan confirmed that Pharos Medical Company Limited have agreed to sponsor upcoming event of the Chapter. The company will be given a budget when there is a Chapter event which requires sponsorship.

#### **8. Report on Chapter Website Status (Fei)**

Fei reported on 3 updates of the website:

- Website has been migrated to HK Section's server
- Information and photos of the past two seminars have been uploaded
- Announcement of the upcoming technical visit has been uploaded

Paul commented that the website was good and that online record and photos of past seminars was useful.

#### **9. Report on Responses from Distinguished Lecturers (Xiaofei / Paul)**

Paul reported that a few Distinguished Lecturers are interested, but perhaps the invitation did not present the Chapter's expectation well enough in terms of financial arrangement.

Paul suggested following up with Walter Freeman (Berkeley), who is planning to pass by HK this year.

#### **10. Discuss Ideas on Upcoming Programs (All)**

Heather mentioned an upcoming conference on medical imaging to be held in Zhejiang in September. She suggested inviting the event's participants who can pass by HK to give distinguished lectures.

Bryan mentioned a 3-week board exhibition in Guangzhou in September that is organized by HKIE. Involved parties are HKIE Biomedical Division, Jinan University, South China Technology University, Zhongshan

University, and other institutions, manufacturers, and government / semi-government organizations. Each party will have a board, and all costs will be covered by HKIE. Bryan suggested that the Chapter can have a board containing information such as introduction of the Chapter, upcoming activities, and contacts.

Edmund will follow up and work with Bryan. The poster will promote IEEE-EMBS HK Chapter and EMBS as a whole. HKIE will send out details in early June, and expect 1 month for first draft.

#### **11.A.O.B.**

Fei proposed to have CUHK EMBS Student Club and the Chapter to help each other in circulating event information.

Paul commented that the Chapter cannot give email list to the Club but can help circulate information for them. He also suggested inviting people from the Club to join the Chapter's committee, but decision has to comply with the bylaw. Fei will follow up.

#### **12.Next Meeting**

A meeting will be held in July if needed.

**Venue:** 2/F Conference Room 2, HKPC

**Time:** 6:30pm – 8:00pm, July 31, 2007 (TUE) (tentative)

#### **13.Adjournment**

The meeting was adjourned at 7:33pm.