

**IEEE Engineering in Medicine and Biology Society (EMBS)
Hong Kong Chapter
5th Executive Committee Meeting
3 November 2008, 6:30 PM - 8:00 PM
2/F Conference Room 1, HKPC**

MINUTE

1. Call to Order/Roll Call (Heather)

Heather called the meeting to order at 6:33pm.

ExCom Attendees: Ng Lam (on behalf of Bryan So), Edmund Lam, Fei Chen, Heather Ma, Kevin Hung, William Hau, Xiaoling Hu

Apologies: Carmen Poon

2. Approval of the Agenda (Heather)

The agenda was approved unanimously.

3. Approval of the Meeting Minute of September 9, 2008 (Heather)

The minute was approved unanimously.

4. Report on BME 2008 Conference (Lam)

The conference was held successfully attracting more than 120 participants. There were forums, company booths, exhibitions, and technical visits to Prince of Wales Hospital and CUHK.

5. Report on Seminar Held on September 17, 2008 (Xiaoling)

A seminar entitled "Textile Materials Used in Medical Care and Health" was given by Hong Hu in PolyU on Sept 17, 2008. It was organized by HTI, PolyU, and co-organized by IEEE-EMBS HK Chapter. 25 people attended.

6. Report on Seminar Held on September 26, 2008 (Edmund)

A seminar entitled "HEALTHRUNNING: Wireless Healthcare Utility" was given by Angpeng Huang (Peking University) in HKU on Sept 26, 2008. It was organized by the Department of EEE, HKU, and co-sponsored by IEEE-EMBS HK Chapter. 25 people attended.

7. Update on IDT Visit (Heather)

The visit will be from 14:00 to 17:00 on Nov 25, 2008 (TUE). Student branches at PolyU, CUHK, and HKU have been contacted. 8 registration forms have been received so far. The Chapter's token of appreciation to IDT will be a crystal souvenir (\$150 - \$220), to be designed and ordered by Fei.

8. Update on Call for Nomination of 2009 Chapter Officers (Heather)

The nomination form has been submitted to HK Section. Nominations are:

Chair: Heather Ma

Vice-chair: Edmund Lam

Secretary: Bryan So

Treasurer: Kevin Hung

9. Update on WACBE 2009 Conference (Xiaoling)

There is no update on the event.

10. Discussion on Other Upcoming Programs (All)

Regarding the student paper competition, Heather will approach the program committee of an IEEE summer school (ISSS-MDBS 2009) to discuss possibility of collaboration.

11. A.O.B.

N/A

12. Next Meeting

Venue: TBC

Time: 6:30pm – 8:00pm, Jan 6, 2009 (TUE) (tentative)

13. Adjournment

The meeting was adjourned at 7:46pm.