

**IEEE Engineering in Medicine and Biology Society (EMBS)
Hong Kong Chapter
4th Executive Committee Meeting
9 September 2008, 6:30 PM - 8:00 PM
2/F Conference Room 1, HKPC**

M I N U T E

1. Call to Order/Roll Call (Heather)

Heather called the meeting to order at 6:40pm.

ExCom Attendees: Bryan So, Edmund Lam, Heather Ma, Kevin Hung, William Hau

Apologies: Carmen Poon, Fei Chen, Xiaoling Hu

2. Approval of the Agenda (Heather)

The agenda was approved unanimously.

3. Approval of the Meeting Minute of July 8, 2008 (Heather)

The minute was approved unanimously.

4. Report on seminar held on August 11, 2008 (Bryan)

IEEE-EMBS HK Chapter, HKIE Biomedical Division, Research Centre for Musculoskeletal Bioengineering (PolyU), and Joint Universities Consortium on Biomedical Engineering (JUCBE) jointly sponsored a seminar.

Topic: The Emergence of Electrocorticographic (ECoG) Brain Computer Interfaces (BCIS) – from Basic Science to Clinical Application

Speaker: Eric C. Leuthardt (Washington University)

Venue: Room Y301, 3/F, Block Y, Lee Shau Kee Building, PolyU

Time: 5:00 – 6:00pm, Aug 11, 2008

Bryan reported that the seminar was successfully held. He will provide a detailed report of the event.

5. Update on BME 2008 Conference (Bryan)

Six speakers have confirmed. There will be company visits and tour at HKPC. The Chapter have supported the event by promoting through website, emails to members, and Section's newsletters.

6. Update on WACBE 2009 Conference (Heather)

There is no confirmation of sponsorship / discount for IEEE-EMBS members for the event. Xiaoling will continue to communicate with the event's organizer.

7. Discussion on IDT Visit (Heather)

Xiaoling proposed a company visit to IDT as a chapter activity. She had contacted IDT's representative for preliminary information: two-hour visit in IDT's Hunghom office, including R&D staff-guided tour of product showroom. It will be mainly for students.

The activity will be held in a weekday evening in November (tentative). Heather will further discuss with representative of the company to get more details. Fei, Edmund, and Xiaoling will contact student branches of CUHK, HKU, and PolyU, respectively.

8. Discussion on Other Upcoming Programs (All)

A seminar on medical textile material will be held in PolyU on Sept 17, 2008. The Chapter will be co-sponsoring the event by promoting via Chapter's website, email to members, and announcement in Section's newsletter. Xiaoling will provide details of the seminar.

9. Call for Nomination of 2009 IEEE HK and Chapters Officers (Heather)

Kevin will email to EMBS members in HK to call for nomination. Deadline for submission of nomination form to the Section is Oct 10, 2008.

10.A.O.B.

N/A

11.Next Meeting

Venue: TBC

Time: 6:30pm – 8:00pm, Nov 3, 2008 (MON) (tentative)

12.Adjournment

The meeting was adjourned at 7:30pm.